

F.No. 2-3/2021-NRAA  
Government of India  
Ministry of Agriculture & Farmers Welfare  
Department of Agriculture & Farmers Welfare  
(National Rainfed Area Authority)



NASC Complex, 2<sup>nd</sup> Floor,  
Pusa, New Delhi-110012,  
Dated: November, 2021

*IPW  
Pl to  
circulate  
19/11/21 29th*

To,

1. The Principal Secretary/Secretary (Agriculture) of all State Governments and Administrators of all Union Territories.
2. Vice Chancellor of all Agriculture Universities.
3. Heads of Semi-Government, Autonomous & Statutory Bodies/Recognized Research Institutions or Councils,
4. CMDs of all Public Sector Undertakings.

**Subject: Vacancy circular for filling up of the posts of Senior Technical Assistant in National Rainfed Area Authority on deputation (including short term contract)- reg.**

Sir/Madam,

It is proposed to fill up three posts of Senior Technical Assistant (General Central Service), Group B, Non Gazetted, Non-Ministerial, Level 6 in the Pay Matrix Rs.35400-112400 on deputation (including short term contract) basis in National Rainfed Area Authority, an attached office of Department of Agriculture Cooperation and Farmers Welfare. The discipline of three posts is as under:-

- i. Senior Technical Assistant (Water Management),
- ii. Senior Technical Assistant (Forestry),
- iii. Senior Technical Assistant (Watershed Development or Social Science or Economics)

Eligibility conditions Deputation (including short-term contract) :

Officers under the Central or State Government or Union Territory Service or Semi-Government or Statutory Bodies or Public Sector Undertakings or Autonomous Bodies or Recognised Research Institutions or Council:

- a (i) holding analogous posts in the parent cadre or department on regular basis, or
  - (ii) with six years regular service in the grade rendered after appointment thereto on regular basis in Level -5 Rs. 29200-92300 of Pay Matrix or equivalent in the parent cadre or department; or
  - (iii) with ten years regular service in the grade rendered after appointment thereto on regular basis in the Level - 4 Rs. 25500-81100 of Pay Matrix or equivalent in the parent cadre or department; and
- (b) (i) possessing the following educational qualification and experience, namely:-

*To  
All the University Offices  
for information*

- 1 -

*24/11/21  
Proposed by  
IPW to the VC*

Essential: Graduate in Agriculture Science or Horticulture or Agriculture Engineering or Civil Engineering or Soil and Water Conservation or Water Resources or Hydrology or Forestry or Wild Life Science or Sociology or Economics from a recognised university;

(ii) Two years experience in relevant field of post of Senior Technical Assistant.

(c) **Desirable:**

i. Post graduate degree in concerned subject or discipline of the post.

**3. Period of Deputation (including short term contract) & Age limit:**

The period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.

**4. Regulation of pay & other terms of deputation:**

The pay of the selected candidate will be regulated under the provision contained in DOPT O.M.No. 6/8/2009-Estt (Pay.II) dated 17.6.2009 as amended from time to time.

**5. List of duties/responsibilities attached to the posts of STA are as under:**

- (i) They will be assigned to collect and compile base line data of rainfed most vulnerable districts.
- (ii) They will have to visit drought prone districts/ rainfed districts as per directions of officers.
- (iii) They will have to assist Technical Experts and Directors to achieve the assigned target.
- (iv) They will have to assist in monitoring and supervising of programme implementation in identified most vulnerable districts across the country.
- (v) They will have to assist in implementation of various agriculture contingencies plan in drought prone districts.
- (vi) They will assist in monitoring and evaluation of programmes /schemes undertaken in the Division.
- (vii) They will assist formulation of State-wise perspective plan for the holistic development of the rainfed areas.
- (viii) Any other works as may be assigned by NRAA from time to time.

6. Application(s) (in duplicate) of eligible candidates, whose services can be spread immediately on selection, are to be sent in the prescribed proforma (Annex.I), together with a certificate from the Forwarding Authority ( in proforma at Annex.I) along with the following documents:

- i. Cadre clearance
- ii. Integrity Certificate
- iii. Vigilance Certificate
- iv. Attested copies of ACRs/APARs for the last 5 years (2016-17to 2020-21) (attested on each page by an officer not below the rank of Under Secretary to the Government of India)
- v. List of major/minor penalties imposed if any, on the official during the last 10 years (If no penalty has been imposed a 'NIL' certificate should be enclosed)

7. The application(s) with the required documents may please be forwarded to Section Officer, National Rainfed Area Authority, NASC Complex, 'A' Block, 2<sup>nd</sup> Floor, Pusa, New Delhi-110012 within 60 days of the publication of the advertisement in the Employment News. Application(s) not forwarded through proper channel or received without the requisite certificate(s) and necessary documents will not be entertained.

8. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

9. This communication is also available on websites ([www.nraa.gov.in](http://www.nraa.gov.in) / [agricoop.nic.in](http://agricoop.nic.in)).

Yours faithfully,

*Bikram Singh*

(Bikram Singh)

Section Officer

Ph: 011-25842838

Copy to:

1. All Ministries/Departments of Govt. of India. It is requested that the vacancy may please be given wide publicity in their various offices under their administrative control.
2. Deputy Secretary (P), Department of Agriculture Cooperation & Farmers Welfare , Krishi Bhawan, New Delhi for giving wide publicity in the department.
3. All organizations of the Department of Agriculture Cooperation & Farmers Welfare, Krishi Bhawan, New Delhi.
4. The Secretary, Indian Council of Agricultural Research, Krishi Bhawan, New Delhi, for giving wide publicity in their various research institutions.
5. JS (RFS), US (RFS), DAC&FW.
6. Copy to NIC for uploading on the websites of DAC&FW and NRAA.
7. Guard File.

Proforma for application for the post of Senior Technical Assistant on Deputation (including short term contract) basis in National Rainfed Area Authority, Department of Agriculture, Cooperation & Farmers Welfare.

Please clarify specifically the Discipline of the post i.e. Water Management OR Forestry OR Watershed Development or Social Science or Economics. In case applying for more than one discipline separate applications need to be sent.

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters) with telephone number.		
2. Date of Birth (in Christian era)		
3. i) Date of entry into service		
ii) Date of retirement under Central/State Government Rules		
4. Educational Qualifications		
5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Criteria	Qualification/Experience required	Qualification / Experience possessed by the officer
Eligibility Condition	Officers under the Central or State Government of Union Territory Service or Semi Government of Statutory Bodies or Public Sector Undertakings or Autonomous Bodies or Recognised Research Institutions or Council: a. (i) holding analogous posts in the parent cadre or department on regular basis, or (ii) with six years regular service in the grade rendered after appointment thereto on regular basis in level of pay matrix 5, Rs. 29200-92300/- of Pay matrix or equivalent in the parent cadre or department; or (iii) with ten years regular service in the grade rendered after appointment thereto on regular basis in the Level 4, Rs. 25500-81100/- of Pay Matrix or equivalent in the parent cadre or department; <b>and</b> b. (i) possessing the following educational qualification and experience, namely. <b>Essential:-</b> Graduate in Agriculture Science or Horticulture or Agriculture Engineering or Civil Engineering or Soil and Water Conservation or Water Resources or Hydrology or Forestry or Wild Life Science or Sociology or Economics from a recognised university; (ii) Two years experience in relevant field of post of senior technical assistant.	
Desirable	Post Graduate degree in concerned subject or discipline of the post.	

6. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is sufficient.

Office/ Organization,	Post Held on regular basis	Period of service		* Pay Band and Grade Pay/ Level in the pay matrix of the post held on regular basis			Nature of appointment whether regular/ ad-hoc/deputation	Nature of duties (in detail)
		From	To	Pay in PB +G.P	Basic Pay	Level in the pay matrix		

\* **Important:** Pay band and Grade pay granted under MACP/ACP are personal to the officer and therefore, should not be mentioned. Only pay band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present pay Band and Grade pay where such benefits have been drawn by the candidate, may be indicated as under:

Office/ Organization	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

7. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			
8. In case the present employment is held on deputation/contract basis, please state.			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/ organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.

8.1 Note: In case of Officers, already on deputation, the applications of such officers should be forwarded by the parent/cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

8.2 Note: Information under Column 9 © & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.

9. if any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
<b>10. Additional details about present employment:</b>  Please state whether working under (indicate the name of your employer against the relevant column)  a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others	

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
12. Are you in Revised Scale of Pay? if yes, give the date from which the revision took place and also indicate the pre-revised scale.			
13. Total Emoluments per month now drawn			
Basic Pay in the PB	Grade Pay	Pay Level in pay matrix	Total Emoluments
14. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments	
15.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) <b>(Note: Enclose a separate sheet, if the space is insufficient)</b>			
15. B. Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects. (ii) Awards/Scholarships/Official Appreciation. (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization. (v) Any research/innovative measure involving official recognition. (vi) any other information. <b>(Note: Enclose a separate sheet if the space is insufficient)</b>			
16. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contact)			
# (The option of 'STC'/Absorption/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").			
17. Whether belongs to SC/ST			

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Countersigned

\_\_\_\_\_  
(Employer/Cadre Controlling Authority with Seal)

**Certification by the Employer/Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. if selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/ contemplated against

Shri/Smt. \_\_\_\_\_

(ii) His/Her integrity is certified.

(iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 year is enclosed. (as the case may be)

**Countersigned**

\_\_\_\_\_  
(Employer/ Cadre Controlling Authority with Seal)

Place :

Dated:

Name & Designation:

Telephone No:

Fax No.:

Office Seal: