



UNIVERSITY OF HYDERABAD  
हैदराबाद विश्वविद्यालय  
P.O. Central University, Gachibowli, Hyderabad

No. UH/Rectt./PR Executive/Contract/2022/570

Date: 16.08.2022

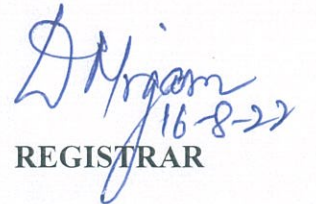
**ADVERTISEMENT FOR THE POSITION OF PR EXECUTIVE  
ON CONTRACTUAL BASIS**

Applications are invited in the prescribed format for the positions of **PR Executive on contractual basis** in the University of Hyderabad.

The details of the positions viz. Qualifications and experience are as follows:

|  |  |
|--|--|
| Name of the Position                     | PR Executive, purely on contract basis (01 Post)   |
| Essential Qualifications                 | Degree and above with good knowledge of English, Telugu and Hindi. Must possess proficiency in working on computer.  |
| Experience                               | Desirable:- Experience of working in an Office environment on drafting communications.   |
| Principal Responsibility of the position | To carry out all works assigned by to Public Relations Officer of the University.  |
| Age                                      | Maximum age limit as on last date of submission of applications <b>40 years</b>  |
| Salary                                   | Rs. 35,000/- per month (consolidated)  |
| Tenure                                   | Tenure of the appointment will be initially for a period of 6 (Six) months, extendable further subject to the satisfactory performance of the work assigned and the requirements of the Office of the PRO. |

Candidates meeting the requirements may apply, in the prescribed format enclosed, to the **Deputy Registrar (Rectt.), Recruitment Cell, Administration Building, University of Hyderabad, P.O. Central University, Prof. C.R. Rao Road, Gachibowli, Hyderabad – 500046**. The applications, with all self-attested copies of documentary evidence, in support of the entries in the applications form, should reach the above address on or before September 02, 2022.

  
REGISTRAR

Place: Hyderabad  
Date: 16.08.2022.





**UNIVERSITY OF HYDERABAD**  
**APPLICATION FOR THE POST OF PR EXECUTIVE ON CONTRACT BASIS**

1. Name of the Candidate: \_\_\_\_\_
2. Date of Birth: \_\_\_\_\_; Age: \_\_\_\_\_; Gender: \_\_\_\_\_
3. Category: SC/ST/OBC/PWD: YES /NO  
(if yes please mention category and enclose relevant caste certificate)  
Educational Qualifications (Matriculation onwards) (including technical)
4. Educational Qualifications (Matricular onwards) (including technical)

**Affix a recent  
and signed  
Passport size  
photograph.**

| Year | Qualifications | Subjects | Board/Institute/University | % marks / Grade |
|------|----------------|----------|----------------------------|-----------------|
|      |                |          |                            |                 |
|      |                |          |                            |                 |
|      |                |          |                            |                 |
|      |                |          |                            |                 |
|      |                |          |                            |                 |
|      |                |          |                            |                 |

5. Details of employment in the chronological order, if applicable. (Enclose a separate sheet, if space below is insufficient).

| Dept./<br>Institution/<br>Organization | Post held | From | To | Emoluments | Nature of duties<br>performed |
|--|-----------|------|----|------------|-------------------------------|
|  |           |      |    |            |                               |
|  |           |      |    |            |                               |
|  |           |      |    |            |                               |
|  |           |      |    |            |                               |
|  |           |      |    |            |                               |
|  |           |      |    |            |                               |

6. Name & Address of the applicant for correspondence:

| Permanent Address | Mailing Address |
|-------------------|-----------------|
|                   |                 |

7. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if need be:

8. Details of enclosures (photocopy only) SUPPORTING THE QUALIFICATIONS AND WORKING EXPERIENCE.

i)

ii)

iii)

iv)

v)

Signature of applicant.....

Mobile, e-mail ID.....

Place:

Date: